



Page 2- BATTI Application Form

RECORDS VERIFICATION STATUS FORM

**1. Bachelor's Degree**

Please check the appropriate line:

\_\_\_\_\_ I have already completed my bachelor's degree and am enclosing an official copy of my transcript verifying my degree.

\_\_\_\_\_ I will receive my bachelor's degree on \_\_\_\_\_. I am enclosing an unofficial "in progress" transcript verifying my expected completion date.

**2. CBEST Test**

Please check the appropriate line:

\_\_\_\_\_ I passed the CBEST and a copy of one of my Transcript Verification cards is attached.

\_\_\_\_\_ I passed the CSET Writing Skills test and thus do not need to take the CBEST.

\_\_\_\_\_ I will take the CBEST on \_\_\_\_\_ **OR** the CSET Writing Skills on \_\_\_\_\_ and will send BATTI a copy of my verification of passing.

**3. TB Test**

\_\_\_\_\_ I will take a TB test before I begin teaching and taking classes in August.

\_\_\_\_\_ I have taken a TB test in the last year and enclose a copy of the results.

**4. Subject Matter Preparation**

Please check the appropriate line:

\_\_\_\_\_ A copy of my score report for CSET is attached.

\_\_\_\_\_ I will take the CSET on \_\_\_\_\_. (Please send a photocopy of your scores to BATTI.) You need to have passed the three sections of the test before you begin classes in August.

**Please Note: Photocopies of your passing verification must be sent to the BATTI office. You should also report all test scores (CBEST and CSET) to San Francisco State University.**

**5. Second Language Requirement**

\_\_\_\_\_ I have met the second language requirement via Option \_\_\_\_\_. (Please see BATTI website Admissions page for these options.)

All initial documents required for admission should be submitted to the BATTI office:  
Bay Area Teacher Training Institute 6134 Harwood Avenue Oakland, CA 94618

